



HIGGS & JOHNSON

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JOB DESCRIPTION

Job Title: Deputy Compliance and Money Laundering Reporting Officer

Reports to: Head of Compliance and MLRO.

Key Duties and Responsibilities include but are not limited to: -

- Assist with the implementation and execution of the AML Framework for the H&J Group.
- Assist with managing compliance plans, projects, and annual risk assessments.
- Assist with liaise with regulators, internal/external auditors, and internal/external stakeholders.
- Assist with the review of due diligence from new and existing clients to ensure compliance with local and relevant international legislation and regulations.
- Assist with the review and update of internal policies and procedures.
- Conduct quality assurance reviews to ensure compliance with the AML program.
- Assist with the development and administration of AML/CFT/CPF and other relevant training for employees.
- Maintain awareness of relevant laws, rules, and guidelines relating to AML/CFT/CPF.
- Any other related duties that are assigned by management.

Education and Experience Required:

- Bachelor's degree in Business Administration, Banking, or Law preferred.
- Possession of internationally recognized credentials in compliance (e.g. CAMS or ICA Diploma) or equivalent.
- Professional experience in a similar role.
- Experience within a law firm or corporate services is an asset.

Competitive salary and benefits offered.

Qualified candidates should apply in confidence by submitting their resume to fmullings@higgsjohnson.com by Friday, June 19, 2026. Only short-listed candidates will be contacted.